



Montclair Public Schools:

Heat Advisory Message

June 3, 2022

The health and safety of students and staff are of paramount importance. Accordingly, this advisory was created to govern the safety and care of these essential stakeholder groups.

Criteria for Early Dismissal:

If the heat index (combination of heat + humidity) is/expected to be 95 degrees or above, an early dismissal may be declared.

Communication of Early Dismissal:

Parents/Guardians, students, and staff will be notified no later than 6:00 AM in the event an early dismissal is necessary due to the heat index; however, every effort will be made to notify all as soon as confirmation of the heat prediction is confirmed. Notification will be made via School Messenger (phone call and email) and the District website. Additionally, the local media will be contacted if the decision to dismiss early is made in advance of anticipated extreme heat.

District Action Plan:

The weather forecast will be reviewed using multiple sources on both a daily and weekly basis. The Superintendent will confer with essential staff to determine an appropriate plan of action. If an early school closing due to the heat index is necessary, appropriate district staff will be immediately notified (i.e., Buildings and Grounds, Transportation and Food Services).

When a heat advisory is in effect, no outdoor recess will be allowed.

The goal is to plan as far in advance as possible.

Dismissal Schedule:

The district will dismiss the campuses after five hours of instruction in accordance with the district's abbreviated day schedule as follows:

Glenfield	12:38 PM
Buzz Aldrin	12:40 PM
Montclair High School	1:07 PM
Renaissance	M – Th 1:25 PM, Fri 1:20 PM

Edgemont, Northeast	1:10 PM
Bradford, Charles H. Bullock, & Watchung	1:40 PM
Developmental Learning Center	1:40 PM
Hillside & Nishuane	2:10 PM

YMCA:

Afterschool services will be offered at existing campuses provided there is an air conditioned space available. The appropriate YMCA official will make the final decision in this regard.

Staff Members:

In the event school is dismissed early, instructional and support staff members are expected to work until student dismissal is complete. Administrators are expected to work their normal workday in a cool area of the building.

Building Plans:

- Keep shades closed on the side of the building receiving the most sunlight.
- Keep overhead lights to a minimum when possible.
- Turn off any electronic equipment that is not in use.
- Rooms that have window air conditioning units can keep them on overnight on the low setting.
- Campuses that remain in session will not have outdoor recess if the heat index is 95 degrees or above.
- Students will be allowed to bring water bottles to remain properly hydrated throughout the day.