

# **MONTCLAIR PUBLIC SCHOOLS**



## **PUBLIC BOARD MEETING HELD ON**

**MONDAY, JULY 20, 2020 AT 6:30 PM  
VIRTUAL MEETING  
MONTCLAIR, NEW JERSEY**

AGENDA FOR THE PUBLIC BOARD MEETING  
HELD MONDAY, JULY 20, 2020 AT 6:30 PM  
VIRTUAL MEETING

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A. ROLL CALL	
B. RESOLUTION FOR EXECUTIVE SESSION	
C. RETURN TO OPEN SESSION – ROLL CALL	
D. THE PLEDGE OF ALLEGIANCE	
E. STATEMENTS	
1. Meeting Notice	
F. SUPERINTENDENT’S REPORT	
G. COMMENTS FROM THE PUBLIC	
The Board will allow time for the public to comment on agenda and non-agenda items.	
H. COMMITTEE REPORTS	
1. Communications	
2. Curriculum/Special Education/Technology	
3. Policy	
4. Personnel	
5. Finance and Facilities	
6. School Culture/Climate/Restorative Justice	
7. Transportation	
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2. Public/Executive Session held on June 25, 2020	
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7. Approval of Submission of the Elementary and Secondary Education Act (ESEA) Grant Amendment Application for Fiscal year 2020	9
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9. Approval of Acceptance of Grant Award and Approval of Submission of the Coronavirus Aid Relief and Economic Security (CARES) Act Emergency Relief Grant for Fiscal Year 2021	11

10. Approval of Award of Contract for the Following Supplies: General Classroom, Athletic, Audio Visual, Copy Duplicator, Custodial, Elementary Science GLM, Elementary Science, Family/Consumer Science, Fine Arts, Health and Trainer, Library, Math, Music, Office/Computer, Physical Education, Science, Special Needs, Teaching Aids, Technology and World Language Supplies for the 2020-2021 School Year 12
11. Approval of Monthly Budget Reports and Bills and Claims – Attachment 13

K. PUPIL SERVICES

L. OPERATIONS AND SCHOOL SUPPORT SERVICES

1. Approval of Suspension for 9<sup>th</sup> Grade Re-registration 14
2. Approval of the First Reading of Bylaw – Attachment 15
  - A. P 0143.2 – Student Representative to the Board of Education (NEW)
3. Approval of the First Reading of Policies – Attachment 16
  - A. P 5600 – Student Code of Conduct & Restorative Justice Practices (M)

M. DEPARTMENT OF EQUITY, CURRICULUM AND INSTRUCTION

N. PERSONNEL

1. Approval of Personnel Report (Provided Within Addendum)

O. BOARD COMMENTS

P. ANNOUNCEMENT OF FUTURE MEETING DATES

The next public meeting of the Montclair Board of Education will be held virtually on Monday, August 17, 2020 at 6:30pm. The meeting will go into closed session until approximately 7:30 pm when it will re-open to the public.

Q. ADJOURNMENT

THE PUBLIC SCHOOLS  
 Montclair, New Jersey

**CONFERENCE AND TRAVEL REQUESTS**

**WHEREAS**, New Jersey Administrative Code N.J.A.C. 23B and Board of Education policy require approval of the Board of Education prior to expending Board of Education funds for travel and related expenses, and

**WHEREAS**, the travel must be directly related to the employee’s or Board member’s current responsibilities,

**NOW, THEREFORE, BE IT RESOLVED** that upon the recommendation of the Superintendent to the Montclair Board of Education that the following Board members and employees are approved for travel-related reimbursements for an amount up to the estimated cost indicated:

<b>CONFERENCE AND TRAVEL EXPENSES</b>						
<u>CONFERENCE</u>	<u>DATE</u>	<u>BOARD MEMBER/ EMPLOYEE</u>	<u>SCHOOL DEPT.</u>	<u>ESTIMATED C OST</u>	<u>EDUCATIONAL PURPOS E</u>	<u>LOCATION</u>
SPANISH LANGUAGE AND CULTURE APSSI	<b>8/3/2020 – 8/6/2020</b>	SILVIA JANKOWSKI	MHS	\$775.00	I WILL BE ABLE TO CULTIVATE STUDENTS’ UNDERSTANDING OF SPANISH LANGUAGE AND CULTURE, AND I WILL EXPOSE THEM TO COMMUNICATE THROUGH REAL-LIFE SITUATIONS.	MADISON, NJ / DREW UNIVERSITY
FLENJ 2020 SUMMER REFRESHER	<b>8/10/2020</b>	FRANK SEDITA	EC&I	\$35.00	THE ANNUAL FLENJ CONFERENCE WILL FOCUS ON PLANNING AND PREPARATION FOR A REMOTE/HYBRID SCHOOL YEAR SPECIFICALLY IN THE CONTENT AREA OF WORLD LANGUAGES.	ONLINE

**BE IT FINALLY RESOLVED** that reimbursement will be made for expenses that are in accordance with Board of Education policy and for which original receipts are submitted to the Business Office.

THE PUBLIC SCHOOLS  
Montclair, New Jersey

**ADJUSTMENT OF PUBLIC BIDDING THRESHOLDS EFFECTIVE JULY 1, 2020**

- WHEREAS,** As per the Division of Local Government Services (DLGS), pursuant to N.J.S.A. 40A:11-3(c) and 18A:18A-3(b), the State Treasurer has exercised her authority to adjust bid thresholds for contracting units subject to the Local Public Contracts Law and the Public School Contracts Law, and
- WHEREAS,** These adjustments become effective on July 1, 2020 and the maximum bid threshold has been increased from \$40,000 to \$44,000 for contracting units that have appointed a Qualified Purchasing Agent and avail themselves of the related higher bid threshold pursuant to N.J.S.A 40A:11-3 and 18A:18A-3, and
- WHEREAS,** Pursuant to N.J.S.A 52:15C-10(d), the Office of the State Comptroller, after consultation with the Department of the Treasury, has also exercised its statutory authority to adjust the threshold amounts for reporting set forth in N.J.S.A 52:15C-10 (a) and (b), and
- WHEREAS,** As a result of the change in bid threshold, the threshold for the informal receipt of quotations, which is 15% of the bid threshold in accordance with 40A:11-6.1(a) and 18A:18A-37(a) also changes from \$6,000 to \$6,600,
- BE IT RESOLVED** that Emidio D'Andrea, Secretary of the Montclair Board of Education, in the County of Essex, State of New Jersey, who was appointed as a Qualified Purchasing Agent on May 18, 2020, does hereby certify that the foregoing is a true and correct copy of this Resolution adopted by the governing body of the Montclair Board of Education, County of Essex, State of New Jersey, at its meeting of said governing body.

THE PUBLIC SCHOOLS  
Montclair, New Jersey

**DISPOSAL OF SURPLUS, BROKEN, AND/OR OUTDATED EQUIPMENT**

**WHEREAS,** the Montclair Public Schools is the owner of certain surplus property which is no longer needed for district use; and

**WHEREAS,** the Montclair Public Schools is desirous of selling said surplus property in "as is" condition without express or implied warranties.

**NOW THEREFORE, BE IT RESOLVED** that upon the recommendation of the Superintendent, the Board of Education in the Township of Montclair, County of Essex does hereby approve as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at GovDeals.com and also available from the Department of Buildings and Grounds for Montclair Public Schools.
- (2) The sale will be conducted online and the address of the auction site is GovDeals.com.
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
- (4) A list of the surplus property to be sold is as follows:

<u>Item</u>	<u>Quantity</u>
Toro Groundsmaster Lawn Mower Model #30345 Serial Number 315000498	1
Toro Groundmaster Lawn Mower Model #30789 Serial Number 220000198	1

- (5) The surplus property as identified shall be sold in "as is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
- (6) Montclair Public Schools reserves the right to accept or reject any bid submitted.
- (7) Items not sold at auction will be responsibly recycled.

THE PUBLIC SCHOOLS  
Montclair, New Jersey

**AWARD OF CONTRACT FOR PROFESSIONAL SERVICES – VARIOUS SERVICES FOR THE 2020-2021 SCHOOL YEAR**

**WHEREAS,** N.J.S.A. 18A:18A-5(a)(1) states in part “Any purchase, contract or agreement... may be made, negotiated or awarded by the Board of Education by resolution at a public meeting without advertising for bids..., and

**WHEREAS,** The contract is awarded without competitive bidding as a “Professional Service” in accordance with the Public School Contract Law, N.J.S.A. 18A:18A-5(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession, and

**WHEREAS,** The Montclair Board of Education is in need of professional services for the following providers:

<u>Vendor Name</u>	<u>Professional Service</u>	<u>Rate</u>
Edelman, Dr. Daniel	Neuropsychology	\$175/hr; Up to \$5,000/Eval
Silvergate Prep	Bedside Instruction	\$ 48/hr
Verde, Dr. Valerie	Psychiatric Evaluations	\$650/Eval

**WHEREAS,** Funds are or will be available for this purpose,

**BE IT RESOLVED** that upon the recommendation of the Superintendent, the Board of Education approves these providers’ proposals which are on file in the Business Office.

THE PUBLIC SCHOOLS  
Montclair, New Jersey

**REJECTION OF BIDS FOR BUILDING MASONRY RESTORATION AT VARIOUS SCHOOLS**

**WHEREAS,** the Board advertised bids for Building Masonry Restoration at Various Schools pursuant to N.J.S.A. 18A:18A-4; and

**WHEREAS,** on June 24, 2020, the Board received the following bids in accordance with N.J.S.A. 18A:18A-1, et seq.:

Contractor	Total Price
Alimi Builders	3,036,000
Askan Construction Inc.	3,915,786
B&B Contracting Group LLC	18,097,555
Integrity Roofing Inc.	2,634,340
Northeast Roof Maintenance Inc.	3,668,000
Spartan Construction Inc.	2,865,000

**WHEREAS,** in accordance with N.J.S.A. 18A:18A-22(d), a board may reject all bids when the board wishes to substantially revise the specifications for a good or service;

**WHEREAS,** the Board wishes to revise the specifications in relation to the masonry restoration work to be performed at various schools; and

**BE IT RESOLVED** that the Montclair Board of Education approves the rejection of all bids in order to revise the specifications for the project.

**BE IT FURTHER RESOLVED** that the Board hereby authorizes the School Business Administrator to re-advertise the project in accordance with N.J.S.A. 18A:18A-1, et seq.



THE PUBLIC SCHOOLS  
Montclair, New Jersey

**ACCEPTANCE OF GRANT AWARD AND APPROVAL OF SUBMISSION OF THE INDIVIDUALS WITH DISABILITIES EDUCATION ACT (IDEA) PART B AND PRESCHOOL GRANT APPLICATION FOR FISCAL YEAR 2021**

**WHEREAS**, the State Department of Education requires Boards of Educations to accept and/or refuse the grant allocations and approve the submission of Individuals with Disabilities Education Act (IDEA) grant application;

**BE IT RESOLVED** that upon the recommendation of the Superintendent, the Board of Education accepts the IDEA Part B and Preschool grant allocations as noted below and approves the submission of the IDEA grant application for fiscal year 2021.

Function / Object	Expenditure Category	BASIC				PRESCHOOL		
		Public Amount	CEIS	Nonpublic Amount	Total Amount	Public Amount	Nonpublic Amount	Total Amount
<b>100</b>	<b>Instruction</b>							
100-100	Personal Services - Salaries	225,000	0	0	225,000	35,000	0	35,000
100-500	Other Purchased Services	1,051,966	0	0	1,051,966	0	0	0
100-600	Instructional Supplies	50,000	0	0	50,000	4,039	0	4,039
<b>200</b>	<b>Support Services</b>							
200-100	Personal Services - Salaries	110,000	20,000	0	110,000	15,000	0	15,000
200-200	Employee Benefits	25627	1,530	0	25627	3826	0	38,26
200-300	Prof & Tech Services	212957	212,957	110,668	323625	0	0	0
200-500	Other Purchased Services	0	0	0	0	2,500	0	2,500
200-600	Supplies and Materials	25,000	25,000	0	25,000	0	0	0
200-800	Other Objects	25,000	25,000	0	25,000	0	0	0
	<b>Total Project Budgeted</b>	<b>1,725,550</b>	<b>284,487</b>	<b>110,668</b>	<b>1,836,218</b>	<b>60,365</b>	<b>0</b>	<b>60,365</b>
	<b>Allocation</b>				<b>1,836,218</b>			<b>60,365</b>
	<b>Difference between allocation and total budget</b>				<b>0</b>			<b>0</b>
	<b>Nonpub proportionate share</b>				<b>110,668</b>			<b>0</b>

THE PUBLIC SCHOOLS  
Montclair, New Jersey

**APPROVAL OF SUBMISSION OF THE ELEMENTARY AND SECONDARY EDUCATION ACT (ESEA)  
GRANT AMENDMENT APPLICATION FOR FISCAL YEAR 2020**

**WHEREAS**, the State Department of Education requires Boards of Education to approve the submission of Elementary and Secondary Education Act (ESEA) grant application and any amendments;

**WHEREAS**, the Montclair Board of Education is in need of amending the fiscal year 2020 ESEA grant application to adjust the budgets for the Title I, Part A and Title III Immigrant grants to move funds to support additional instructional time over the summer as illustrated in the final budgets below:

Function/Object	Title I-A	Title I Reallocated	Title I SIA Part A	Title II-A	Title III Immigrant	Title IV Part A
<b>100</b>	<b>Instruction</b>					
100-100	\$293,630		\$27,500		\$5,340	
100-600	\$6,412	\$16,368	\$28,960		\$630	\$10,637
<b>200</b>	<b>Support Services</b>					
200-100	\$189,883	\$2,058	\$51,000	\$8,000	\$3,168	
200-200	\$112,711	\$157	\$20,566	\$612	\$651	
200-300	\$12,000	\$3,000	\$10,000	\$172,077		\$42,550
200-500				\$40,759	\$3	
200-600	\$42,000			\$9,331	\$545	
200-800	\$7,746			\$7,500		
<b>Total Budgeted</b>	<b>\$664,382</b>	<b>\$21,583</b>	<b>\$138,026</b>	<b>\$238,279</b>	<b>\$10,337</b>	<b>\$53,187</b>
<b>Total Available</b>	<b>\$664,382</b>	<b>\$21,583</b>	<b>\$138,026</b>	<b>\$238,279</b>	<b>\$10,337</b>	<b>\$53,187</b>
<b>Amount Remaining</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education approves the submission of the Elementary and Secondary Education Act (ESEA) grant amendment for fiscal year 2020 to adjust the budgets for the Title I, Part A and Title III Immigrant grants.

THE PUBLIC SCHOOLS  
Montclair, New Jersey

**ACCEPTANCE OF GRANT AWARD AND APPROVAL OF SUBMISSION OF THE EVERY STUDENT SUCCEEDS ACT (ESSA), A REAUTHORIZATION OF THE ELEMENTARY AND SECONDARY EDUCATION ACT (ESEA) GRANT APPLICATION FOR FISCAL YEAR 2021**

**WHEREAS**, the State Department of Education requires Boards of Educations to accept and/or refuse the grant allocations and approve the submission of Elementary and Secondary Education Act (ESEA) grant application;

**BE IT RESOLVED** that upon the recommendation of the Superintendent, the Board of Education accepts the ESEA grant allocations as noted below and approves the submission of the ESEA grant application for fiscal year 2021.

Function / Object	Title I-A	Title I Reallocated	Title I SIA Part A	Title II-A	Title III	Title IV Part A
<b>100</b>	<b>Instruction</b>					
100-100	\$410,760				\$5,000	
100-600	\$32,745	\$17,192				\$8,470
<b>200</b>	<b>Support Services</b>					
200-100	\$101,000	\$12,000	\$48,000	\$5,000	\$3,000	
200-200	\$99,299	\$918	\$32,200	\$383	\$612	
200-300	\$4,000			\$100,000		\$33,458
200-500	\$52,000			\$40,896	\$1,599	\$424
200-600	\$1,941			\$6,220	\$500	
200-800				\$7,500		
<b>Total Budgeted</b>	<b>\$701,745</b>	<b>\$30,110</b>	<b>\$80,200</b>	<b>\$159,999</b>	<b>\$10,711</b>	<b>\$42,352</b>
<b>Total Available</b>	<b>\$701,745</b>	<b>\$30,110</b>	<b>\$80,200</b>	<b>\$159,999</b>	<b>\$10,711</b>	<b>\$42,352</b>
Amount Remaining	\$0	\$0	\$0	\$0	\$0	\$0

THE PUBLIC SCHOOLS  
Montclair, New Jersey

**ACCEPTANCE OF GRANT AWARD AND APPROVAL OF SUBMISSION OF THE CORONAVIRUS AID RELIEF AND ECONOMIC SECURITY (CARES) ACT EMERGENCY RELIEF GRANT FOR FISCAL YEAR 2021**

**WHEREAS**, the State Department of Education requires Boards of Educations to accept and/or refuse the grant allocations and approve the submission of the Coronavirus Aid Relief and Economic Security (CARES) Act Emergency Relief grant application;

**BE IT RESOLVED** that upon the recommendation of the Superintendent, the Board of Education accepts the CARES Act Emergency Relief grant allocations as noted below and approves the submission of the CARES Act grant Emergency Relief application for fiscal year 2021.

Function / Object	Expenditure Category	Public Amount	Nonpublic Amount	Total Amount
<b>100</b>	<b>Instruction</b>			
100-100	Salaries	\$13,000	\$0	\$13,000
100-300	Purchased Services	\$0	\$0	\$0
100-500	Other Purchased Services	\$3,250	\$0	\$3,250
100-600	Instructional Supplies	\$118,800	\$7,147	\$125,947
100-800	Other Objects	\$0	\$0	\$0
<b>200</b>	<b>Support Services</b>			
200-100	Salaries	\$0	\$0	\$0
200-200	Benefits	\$994	\$0	\$994
200-300	Prof and Tech Services	\$0	\$0	\$0
200-400	Purchased Property Services	\$0	\$0	\$0
200-500	Other Purchased Services	\$22,475	\$800	\$23,275
200-600	Supplies and Materials	\$143,022	\$91,730	\$234,752
200-800	Other Objects	\$0	\$0	\$0
200-860	Indirect Cost Approved Rate 3.95300% Derived Rate 0%	\$0	\$0	\$0
<b>400</b>	<b>Fac. Acq. and Construction Ser.</b>			
400-720	Building	\$0	\$0	\$0
400-731	Instructional Equipment	\$52,497	\$7,392	\$59,889
400-732	Non Instructional Equipment	\$0	\$0	\$0
<b>Total Budgeted</b>		\$354,038	\$107,069	\$461,107
<b>Total Available</b>				\$461,107
<b>Amount Remaining</b>				\$0

THE PUBLIC SCHOOLS  
Montclair, New Jersey

**AWARD OF CONTRACT FOR THE FOLLOWING SUPPLIES: GENERAL CLASSROOM, ATHLETIC, AUDIO VISUAL, COPY DUPLICATOR, CUSTODIAL, ELEMENTARY SCIENCE GLM, ELEMENTARY SCIENCE, FAMILY/CONSUMER SCIENCE, FINE ARTS, HEALTH AND TRAINER, LIBRARY, MATH, MUSIC, OFFICE/COMPUTER, PHYSICAL EDUCATION, SCIENCE, SPECIAL NEEDS, TEACHING AIDS, TECHNOLOGY AND WORLD LANGUAGE SUPPLIES FOR THE 2020-2021 SCHOOL YEAR**

Topic: School supplies are subject to the bidding requirements of New Jersey Statutes 18A:18A-4 or are to be purchased under a State of New Jersey contract through the provisions of N.J.S. 18A:18A-10.

Background Information: In accordance with the provisions of N.J.S. 18A:18A-4, specifications were developed for general classroom, athletic, audio visual, copy duplicator, custodial, elementary science GLM, elementary science, family/consumer science, fine arts, health and trainer, library, math, music, office/computer, physical education, science, special needs, teaching aids, technology and world languages supplies by the firm Educational Data Services, Inc. for the Educational Cooperative Pricing System. Sealed, competitive public bids for the supplies listed above were advertised and subsequently received by the Educational Data Services Inc. as indicated below. The bids were analyzed and contracts were awarded by Educational Data Services Inc..

Superintendent's Recommendations: Be It Resolved that upon the recommendation of the Superintendent and in accordance with the recommendations of the firm of Educational Data Services, Inc., the Board of Education awards a contract to the vendors on a list kept on file in the Business Office for the following categories:

General Classroom Supplies	\$ 63,005.64	Library Supplies	\$ 1,089.87
Athletic Supplies	45,366.53	Math Supplies	2,310.57
Audio Visual Supplies	742.97	Music Supplies	1,830.97
Copy Duplicator Supplies	26,010.28	Office/Computer Supplies	20,692.01
Custodial Supplies	713.63	Physical Education Supplies	7,101.74
Elementary Science GLM Supplies	49.23	Science Supplies	14,930.29
Elementary Science Supplies	661.41	Special Needs Supplies	1,613.37
Family/Consumer Science Supplies	2,107.42	Teaching Aids Supplies	3,820.78
Fine Arts Supplies	20,189.06	Technology Supplies	1,225.18
Health and Trainer Supplies	28,857.74	World Languages Supplies	688.14

THE PUBLIC SCHOOLS  
Montclair, New Jersey

**MONTHLY BUDGET REPORTS AND BILLS AND CLAIMS**

**RESOLVED** that pursuant to N.J.A.C. 6A:23-2.11 (c) 3, the Montclair Board of Education certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a), and that pursuant to N.J.A.C. 6A:23-2-11 (c) 4, after review of the board secretary's monthly financial reports, in the minutes of the Board each month, the Montclair Board of Education certifies that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (b), and

**BE IT FURTHER RESOLVED** that the Montclair Board of Education approves the attached July 2020 Bills List in the amount of \$5,390,109.51.

**BE IT FURTHER RESOLVED** that the Montclair Board of Education does hereby approve the request for tax levy from the Township of Montclair in the amount of \$11,000,000.00 for the month of July 2020.

**BE IT FINALLY RESOLVED** that upon the recommendation of the Superintendent, the Montclair Board of Education acknowledges receipt of the Secretary's Report for the month of May 2020, and Treasurer's report for the month of May 2020.

THE PUBLIC SCHOOLS  
Montclair, New Jersey

**APPROVAL OF SUSPENSION FOR 9TH GRADE RE-REGISTRATION**

**BE IT RESOLVED** that upon the recommendation of the Superintendent, the Montclair Board of Education approves of the suspension of the 9th grade re-registration in consideration of the current COVID-19 crisis, and the current demands on the Montclair families, district administration and staff. Therefore, it is the Board's decision to suspend the re-registration process for 9th grade students for the 2020-2021 school year, previously approved by resolution at the June 25, 2020 board of education meeting.

THE PUBLIC SCHOOLS  
Montclair, New Jersey

**FIRST READING OF THE FOLLOWING BYLAW**

**BE IT RESOLVED** that upon the recommendation of the Superintendent, the Montclair Board of Education approves the first reading of the following Bylaw;

- A. P 0143.2 – Student Representative to the Board of Education (NEW)



THE PUBLIC SCHOOLS  
Montclair, New Jersey

**FIRST READING OF THE FOLLOWING POLICIES**

**BE IT RESOLVED** that upon the recommendation of the Superintendent, the Montclair Board of Education approves the first reading of the following Policies;

- A. P 5600 – Student Code of Conduct & Restorative Justice Practices (M)