

MONTCLAIR PUBLIC SCHOOLS



MONTCLAIR, NEW JERSEY PUBLIC REORGANIZATION MEETING HELD ON

**MONDAY, MAY 17, 2021 AT 6:30 PM
GEORGE INNESS ANNEX ATRIUM
141 PARK STREET, MONTCLAIR, NEW JERSEY**

AGENDA FOR THE PUBLIC REORGANIZATION MEETING
HELD MONDAY, MAY 17, 2021, AT 6:30 PM
GEORGE INNESS ANNEX ATRIUM
141 PARK STREET, MONTCLAIR, NEW JERSEY

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A. CALL TO ORDER	
B. ROLL CALL	
C. ADMINISTER OATH OF OFFICE – TOWNSHIP CLERK	
D. ELECTION OF OFFICERS	
1. Election of President	
a. Nominations for Board President	
b. Roll Call Vote on Nominations	
2. Meeting Turned Over to Board President	
3. Election of Vice President	
a. Nominations for Board Vice President	
b. Roll Call Vote on Nominations	
E. RESOLUTION FOR EXECUTIVE SESSION	
F. RETURN TO OPEN SESSION – ROLL CALL	
G. THE PLEDGE OF ALLEGIANCE	
H. STATEMENTS	
1. Meeting Notice	
I. SUPERINTENDENT’S REPORT	
1. Governor’s Educator of the Year Award Recipients for School Year 2020-21	
2. Presentation – EI Associates	
J. STUDENT REPRESENTATIVE	
K. COMMENTS FROM THE PUBLIC	
The Board will allow time for the public to comment on agenda and non-agenda items.	
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1. Personnel Report (Provided within Addendum)

T. ANNOUNCEMENT OF FUTURE MEETING DATES

The next public meeting of the Montclair Board of Education will be held virtually on Wednesday, June 2, 2021, at 6:30pm. The meeting will go into closed session until approximately 7:30 pm when it will re-open to the public.

U. ADJOURNMENT

THE PUBLIC SCHOOLS
Montclair, New Jersey

SCHEDULE OF MEETINGS FOR THE 2021-2022 SCHOOL YEAR

WHEREAS, the open public meeting act requires that all board meetings be advertised in advance,

BE IT RESOLVED that upon the recommendation of the Superintendent, the Montclair Board of Education approves the attached schedule of meetings for the 2021-2022 school year, and

BE IT FURTHER RESOLVED that upon the recommendation of the Superintendent, the Montclair Board of Education authorizes the board secretary to advertise these meetings.

**MONTCLAIR BOARD OF EDUCATION MEETING SCHEDULE FOR THE
2021-2022 SCHOOL YEAR**

All Montclair Board of Education Meetings will begin at 6:30 p.m. in the George Inness Annex Atrium, Montclair, New Jersey, unless noted otherwise. The Board will open in Public Session and go immediately into Executive Session until approximately 7:30 p.m., when it will re-open to the public.

Wednesday, June 2, 2021	Workshop
Monday, June 21, 2021	Public Meeting
Monday, July 19, 2021	Workshop/Public Meeting
Monday, August 16, 2021	Workshop/Public Meeting
Wednesday, September 1, 2021	Workshop
Monday, September 20, 2021	Public Meeting
Wednesday, October 6, 2021	Workshop
Monday, October 18, 2021	Public Meeting
Wednesday, November 3, 2021	Workshop
Monday, November 15, 2021	Public Meeting
Wednesday, December 1, 2021	Workshop
Monday, December 20, 2021	Public Meeting
Wednesday, January 5, 2022	Workshop
Wednesday, January 19, 2022	Public Meeting
Wednesday, February 2, 2022	Workshop
Wednesday, February 23, 2022	Public Meeting
Wednesday, March 2, 2022	Workshop
Monday, March 21, 2022	Public Meeting
Wednesday, April 6, 2022	Workshop
Monday, April 18, 2022	Public Meeting
Wednesday, May 4, 2022	Workshop
Monday, May 16, 2022	Reorganization Meeting

THE PUBLIC SCHOOLS
Montclair, New Jersey

DESIGNATION OF DISTRICT SECTION 504 COMPLIANCE OFFICER FOR THE 2021-2022 SCHOOL YEAR

WHEREAS, the Montclair Board of Education is required to comply with the regulations of Section 504 of the Rehabilitation Act of 1973, Title 34 C.F.R. Part 104; and

WHEREAS, no student in the Montclair Public Schools shall be denied access to or benefit from any educational program or activity solely on the basis of race, color, creed, religion, sex, ancestry, national origin or handicap; and

WHEREAS, as required by Section 504 of the Rehabilitation Act of 1973, each public school district must appoint an employee that will be responsible for coordinating the districts efforts to comply with this statute,

BE IT RESOLVED that upon the recommendation of the Superintendent, the Board of Education designates Thomas Santagato, Director of Pupil Services, or his designee, to serve as the district's Section 504 Compliance Officer for Students, and Betty Strauss, Supervisor of Nursing, or her designee to serve as the district's Section 504 Compliance Officer for Employees until a respective successor is duly appointed and qualified.

THE PUBLIC SCHOOLS
Montclair, New Jersey

APPOINTMENT OF ADA OFFICERS FOR THE 2021-2022 SCHOOL YEAR

BE IT RESOLVED that upon the recommendation of the Superintendent, the Board of Education appoints Thomas Santagato, Director of Pupil Services, as ADA Officer for Students, and Damen Cooper, Director of Personnel, as ADA Officer for Employees, in such office until the next organizational meeting of the Board or until his/her respective successor is duly appointed and qualified.

THE PUBLIC SCHOOLS
Montclair, New Jersey

**DESIGNATION OF DISTRICT AFFIRMATIVE ACTION OFFICER/TITLE IX COORDINATOR FOR THE
2021-2022 SCHOOL YEAR**

- WHEREAS,** the Montclair Board of Education is required to comply with the regulations of Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act; and
- WHEREAS,** in accordance with district policies no student in the Montclair Public Schools shall be denied access to or benefit from any educational program or activity solely on the basis of race, color, creed, religion, sex, ancestry, national origin or handicap; and
- WHEREAS,** as required by N.J.A.C. 6:4-1.3, each public school district must appoint an Affirmative Action Officer/Title IX Coordinator as the district's chief equity officer; and
- WHEREAS,** part of the responsibilities of the Affirmative Action Officer/Title IX Coordinator is to create a Three-Year Comprehensive Equity Plan which includes the Comprehensive Needs Assessment;
- BE IT RESOLVED** that upon the recommendation of the Superintendent, the Board of Education designates Damen Cooper, Director of Personnel, to serve as the district's Affirmative Action Officer/Title IX Coordinator until a respective successor is duly appointed and qualified.

THE PUBLIC SCHOOLS
Montclair, New Jersey

APPOINTMENT OF ARCHITECT OF RECORD TO E.I. ASSOCIATES FOR THE 2021-2022 FISCAL YEAR

BE IT RESOLVED that upon the recommendation of the Superintendent, the Board of Education appoints the architectural firm of E.I. Associates to the Montclair Board of Education.

THE PUBLIC SCHOOLS
Montclair, New Jersey

**APPOINTMENT OF ARCHITECT OF RECORD TO PARETTE SOMJEN ARCHITECTS FOR THE 2021-2022
FISCAL YEAR**

BE IT RESOLVED that upon the recommendation of the Superintendent, the Board of Education appoints the architectural firm of Parette Somjen Architects to the Montclair Board of Education.

THE PUBLIC SCHOOLS
Montclair, New Jersey

APPOINTMENT OF AN AUDITOR FOR THE 2021-2022 FISCAL YEAR

BE IT RESOLVED that upon the recommendation of the Superintendent, the Board of Education appoints the auditing firm of Nisivoccia LLP, Public School Accountant, to the Montclair Board of Education, effective immediately and until the next reorganizational meeting of the Board. This appointment is made in accordance with N.J.S.A. 18A: 23-8.

THE PUBLIC SCHOOLS
Montclair, New Jersey

RE-ESTABLISHING BOARD COMMITTEES FOR THE 2021-2022 SCHOOL YEAR

WHEREAS the bylaws of the Board of Education provide that committees be established by action of the Board, and that all committees are dissolved at the Board's annual reorganization meeting,

BE IT RESOLVED that upon the recommendation of the Superintendent, the Board of Education re-establishes the following Board Committees until its next reorganization meeting, unless dissolved earlier by Board action:

Board Committees

Board of School Estimate
Climate and Culture
Communication
Curriculum/Special Education/Technology
Finance and Facilities
Martin Luther King, Jr. Breakfast
Policy

Negotiations

Montclair Education Association
Montclair Head Custodians Association
Montclair Principals Association

Liaisons

Civil Rights Commission
Essex Regional Educational Services Commission
Essex County School Boards Association
Montclair Fund for Educational Excellence
New Jersey School Boards Association
Parent Teacher Association Council
Restorative Justice
Special Education Parent Advisory Council
Team Up Montclair
Urban School Boards

THE PUBLIC SCHOOLS
Montclair, New Jersey

APPOINTMENT OF ANTI-BULLYING COORDINATOR FOR THE 2021-2022 SCHOOL YEAR

BE IT RESOLVED that upon the recommendation of the Superintendent, the Board of Education appoints Marcos Vargas as Anti-Bullying Coordinator for the Montclair Board of Education to serve in such office until such time as a successor is duly appointed and qualified. This appointment is made in accordance with N.J.S.A. 18A:37-20.

THE PUBLIC SCHOOLS
Montclair, New Jersey

**REAFFIRMATION OF EXISTING BOARD OF EDUCATION BYLAWS AND POLICIES FOR THE 2021-2022
SCHOOL YEAR**

WHEREAS, New Jersey Statutes, Title 18A, pertaining to education, require that Bylaws and Policies of a Board of Education be reaffirmed regularly at the time of the reorganization of said Board of Education.

BE IT RESOLVED that upon the recommendation of the Superintendent, the Board of Education reaffirms the existing bylaws and policies of the Montclair Board of Education.

THE PUBLIC SCHOOLS
Montclair, New Jersey

CERTIFIED STAFF FOR HOME INSTRUCTION FOR THE 2021-2022 SCHOOL YEAR

BE IT RESOLVED that upon the recommendation of the Superintendent, the Board of Education approves all district certificated staff to provide home instruction as assigned for the 2021-2022 school year.

THE PUBLIC SCHOOLS
Montclair, New Jersey

APPROVAL OF CHART OF ACCOUNTS FOR THE 2021-2022 SCHOOL YEAR

BE IT RESOLVED that upon the recommendation of the Superintendent, the Board of Education approves the Chart of Accounts as on file in the Business Office.

THE PUBLIC SCHOOLS
Montclair, New Jersey

**ADOPTION OF SCHOOL ETHICS ACT AND CODE OF ETHICS FOR SCHOOL BOARD MEMBERS FOR
THE 2021-2022 SCHOOL YEAR**

- WHEREAS,** N.J.S.A. 18A:12-21 requires each Board of Education to adopt a School Ethics Act and Code of Ethics for School Board members, and
- WHEREAS,** policies and procedures regarding training of district Board of Education members were received and discussed, and
- WHEREAS,** each Board of Education member acknowledges receipt of the Code of Ethics for School Board Members and has become familiar with the Code of Ethics (attached), and
- WHEREAS,** Board of Education members received training in the School Ethics Act and Code of Ethics, and
- BE IT RESOLVED** that upon the recommendation of the Superintendent, the Board of Education approves that the attached Code of Ethics be adopted effective immediately and until the next reorganizational meeting of the Board.

18A:12-24.1 Code of Ethics for School Board Members.

A school board member shall abide by the following Code of Ethics for School Board Members:

- a. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- c. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- e. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

L.2001,c.178,s.5.

THE PUBLIC SCHOOLS
Montclair, New Jersey

APPOINTMENT OF EMERGENCY MANAGEMENT COORDINATOR FOR THE 2021-2022 SCHOOL YEAR

BE IT RESOLVED that upon the recommendation of the Superintendent, the Board of Education appoints Dr. Felice A. Harrison-Crawford as Emergency Management Coordinator to serve in such office until the next organizational meeting of the Board or until her respective successor is duly appointed and qualified.

THE PUBLIC SCHOOLS
Montclair, New Jersey

APPOINTMENT OF ENGINEER FOR THE 2021-2022 SCHOOL YEAR

BE IT RESOLVED that upon the recommendation of the Superintendent, the Board of Education appoints the engineering firm of Energy for America, Inc. as Engineer of Record for the Montclair Board of Education effective immediately and until the next reorganizational meeting of the Board.

THE PUBLIC SCHOOLS
Montclair, New Jersey

APPOINTMENT OF HOMELESS LIAISON FOR THE 2021-2022 SCHOOL YEAR

BE IT RESOLVED that upon the recommendation of the Superintendent, the Board of Education appoints Dr. Felice A. Harrison-Crawford as Homeless Liaison in such office until the next organizational meeting of the Board or until his/her respective successor is duly appointed and qualified.

THE PUBLIC SCHOOLS
Montclair, New Jersey

**MEMBERSHIP IN THE NEW JERSEY STATE INTERSCHOLASTIC ATHLETIC ASSOCIATION FOR THE
2021-2022 SCHOOL YEAR**

WHEREAS, Montclair High School in the Montclair Public Schools, Essex County, State of New Jersey, is authorized by the Montclair Board of Education to enroll as a member of the New Jersey State Interscholastic Athletic Association, a non-profit association of the public and parochial high schools of the State of New Jersey, and

WHEREAS, Montclair High School is authorized to participate in the approved interschool athletic activities sponsored by the NJSIAA,

BE IT RESOLVED that upon the recommendation of the Superintendent, the Board of Education adopts the provisions of the Constitution, By-laws, Rules and Regulations of the NJSIAA as rules of this Board of Education and further agrees to enforce and abide by such rules.

THE PUBLIC SCHOOLS
Montclair, New Jersey

APPOINTMENT OF GENERAL LEGAL COUNSEL SERVICES TO MACHADO LAW GROUP FOR THE 2021-2022 SCHOOL YEAR

BE IT RESOLVED that upon the recommendation of the Superintendent, the Board of Education appoints General Legal Counsel Services to Machado Law Group for the 2021-2022 school year.

THE PUBLIC SCHOOLS
Montclair, New Jersey

APPOINTMENT OF SPECIAL EDUCATION COUNSEL SERVICES TO SCHENCK, PRICE, SMITH & KING, LLP, FOR THE 2021-2022 SCHOOL YEAR

BE IT RESOLVED that upon the recommendation of the Superintendent, the Board of Education appoints Special Education Counsel Services to Schenck Price Smith & King, LLP for the 2021-2022 school year.

THE PUBLIC SCHOOLS
Montclair, New Jersey

DESIGNATION OF NEWSPAPERS FOR LEGAL ADVERTISEMENT FOR THE 2021-2022 SCHOOL YEAR

BE IT RESOLVED that upon the recommendation of the Superintendent, the Board of Education that the Montclair Times, Montclair Local, Herald News, and Star Ledger be designated as newspapers for the purpose of legal advertisements, effective immediately and until the next reorganizational meeting of the Board.

THE PUBLIC SCHOOLS
Montclair, New Jersey

AUTHORIZATION TO PAY CLAIMS AGAINST THE BOARD FOR THE 2021-2022 SCHOOL YEAR

WHEREAS, the Board of Education at times has the need to make a payment of claims in between regular monthly board meetings during the summer, and

BE IT RESOLVED that upon the recommendation of the Superintendent, the Board of Education authorizes the Business Administrator/Board Secretary to approve such intermittent payments as may be required for the effective conduct of school district affairs, and for said payments to be presented to the Board of Education for approval at its next regular meeting.

THE PUBLIC SCHOOLS
Montclair, New Jersey

AUTHORIZATION OF PETTY CASH FUNDS FOR THE 2021-2022 SCHOOL YEAR

WHEREAS, in accordance with N.J.S.A. 18A:19-13 and N.J.A.C. 6A:23A-16.8: Petty Cash Funds,

BE IT RESOLVED that upon the recommendation of the Superintendent, the Board of Education approves as follows:

- that the Montclair Board of Education authorizes the establishment and maintenance of imprest type petty cash funds of \$3,000 for the Business Office
- that each disbursement shall be evidenced by an appropriate receipt
- that the maximum allowable individual expenditure shall be \$600 for the Business Office
- that the Board Secretary is authorized to be the custodian of the Business Office Fund.

THE PUBLIC SCHOOLS
Montclair, New Jersey

APPROVAL OF DISTRICT PURCHASING MANUAL FOR THE 2021-2022 SCHOOL YEAR

BE IT RESOLVED that upon the recommendation of the Superintendent, the Board of Education approves the District Purchasing Manual as on file in the Business Office.

THE PUBLIC SCHOOLS
Montclair, New Jersey

APPOINTMENT OF SCHOOL PHYSICIAN FOR THE 2021-2022 SCHOOL YEAR

BE IT RESOLVED that upon the recommendation of the Superintendent, the Board of Education appoints Family and Sports Medicine Institute of New Jersey to provide School Physician Services to the Montclair Board of Education, effective immediately and until the next reorganizational meeting of the Board.

THE PUBLIC SCHOOLS
Montclair, New Jersey

PURCHASE AUTHORIZATION FROM STATE AND COOPERATIVE PURCHASING CONTRACTS FOR THE 2021-2022 SCHOOL YEAR

WHEREAS, Title 18A:18A-10 provides that, a Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, the Montclair Board of Education has the need on a timely basis, to procure goods and services utilizing state contracts; and

WHEREAS, the Montclair Board of Education desires to authorize its purchasing agent for the 2021-2022 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year;

BE IT RESOLVED that upon the recommendation of the Superintendent, the Board of Education does hereby authorize the District purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property, the Federal General Services Administration, and cooperative purchasing programs in other states, and those contained on the Division's website (<http://www.state.nj.us/treasury/purchase/pricelists.shtml>); and

BE IT FURTHER RESOLVED that upon the recommendation of the Superintendent, the Board of Education does hereby authorize the District purchasing agent to make purchases of all goods and services entered into on behalf of the following cooperative purchasing agencies:

- Educational Data Services
- Hunterdon Regional Cooperative
- Educational Services Commission of New Jersey
- Keystone Purchasing Network
- Western States Contracting Alliance
- Sussex County Regional Transportation Cooperative
- Essex Regional Educational Services Commission
- National Cooperative Purchasing Alliance
- U. S. Communities Government Purchasing Alliance National Coop
- Morris County Cooperative Pricing Council

BE IT FINALLY RESOLVED that upon the recommendation of the Superintendent, the Board of Education hereby approves the continued participation in ACES Natural Gas Services and ACES Electric Generation Services bidding process through the Alliance for Competitive Energy Services Bid Cooperative Pricing System.

THE PUBLIC SCHOOLS
Montclair, New Jersey

APPROVAL OF STUDENT ACTIVITY ACCOUNTS MANUAL FOR THE 2021-2022 SCHOOL YEAR

BE IT RESOLVED that upon the recommendation of the Superintendent, the Board of Education approves the Student Activity Accounts Manual as on file in the Business Office.

THE PUBLIC SCHOOLS
Montclair, New Jersey

**APPOINTMENT OF 403B AND 457 TAX SHELTER DEFERRED ANNUITY PLANS FOR THE 2021-2022
SCHOOL YEAR**

BE IT RESOLVED that upon the recommendation of the Superintendent, the Board of Education appoints Lincoln National and Axa Equitable as 403B and 457 tax shelter deferred annuity plans at no fee to the district.

THE PUBLIC SCHOOLS
Montclair, New Jersey

DESIGNATION OF TRANSFER AUTHORITY FOR THE 2021-2022 SCHOOL YEAR

WHEREAS, N.J.S.A. 18A:22-8.1 states that transfer amounts among line items must be approved by resolution; however, a Board can authorize the Superintendent to approve line item transfers between meetings, as necessary,

BE IT RESOLVED that upon the recommendation of the Superintendent, the Board of Education approves that the Superintendent be designated to approve line item budget transfers necessary between Board of Education meetings, and that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of the next regular meeting.

THE PUBLIC SCHOOLS
Montclair, New Jersey

APPOINTMENT OF A TREASURER OF SCHOOL MONIES FOR THE 2021-2022 SCHOOL YEAR

BE IT RESOLVED that upon the recommendation of the Superintendent, the Board of Education appoints Andrea Del Guercio to be retained as Treasurer of School Monies to the Montclair Board of Education to serve in such office until the next reorganizational meeting of the Board. This appointment is made in accordance with N.J.S.A. 18A: 17-31.

THE PUBLIC SCHOOLS
Montclair, New Jersey

REAFFIRMATION OF EXISTING BOARD OF EDUCATION CURRICULA FOR THE 2021-2022 SCHOOL YEAR

WHEREAS, N.J.S.A. 18A, State statutes pertaining to education, requires that a Board of Education approve and adopt all curricula,

BE IT RESOLVED that the Montclair Board of Education approves effective immediately and until such time as modified by the Board of Education the existing curricula developed by the Montclair Public Schools. An inventory of the existing curricula is maintained in the Department of Equity, Curriculum and Instruction.

THE PUBLIC SCHOOLS
Montclair, New Jersey

**REAFFIRMATION OF NEW AND EXISTING BOARD OF EDUCATION TEXTBOOKS FOR THE 2021-2022
SCHOOL YEAR**

WHEREAS, N.J.S.A. 18A:34-1, requires that a Board of Education approve and adopt all textbooks,

BE IT RESOLVED that upon the recommendation of the Superintendent, the Board of Education reaffirms that the new and existing textbooks of the Montclair Board of Education are readopted effective immediately and until such time as modified by the Board of Education. An inventory of the existing textbooks is maintained in the Department of Curriculum and Instruction.

THE PUBLIC SCHOOLS
Montclair, New Jersey

FIVE-YEAR CURRICULUM PLAN AND TEXTBOOK/INSTRUCTIONS RESOURCES PLAN FOR THE 2021-2022 SCHOOL YEAR

WHEREAS, the Montclair Board of Education is committed to providing high quality curricular, textbook and instructional materials;

WHEREAS, the Montclair Board of Education approves the five-year curriculum creation plan and the textbook/instructional resources plan;

BE IT RESOLVED that the Montclair Board of Education approves the five-year curriculum creation plan and the textbook/instructional resources plan with an understanding that (1) new or revised state content standards and/or (2) changes in budget allocations may impact the implementation of the five-year plan.

THE PUBLIC SCHOOLS
Montclair, New Jersey

**APPOINTMENT OF MEMBER TO THE MONTCLAIR PUBLIC LIBRARY BOARD FOR THE 2021-2022
SCHOOL YEAR**

BE IT RESOLVED that upon the recommendation of the Superintendent, the Board of Education appoints Dr. Marcos Vargas to represent the Montclair Board of Education on the Montclair Public Library Board and serve as Liaison until the next organizational meeting of the Board or until the appointment and qualification of a successor.

THE PUBLIC SCHOOLS
Montclair, New Jersey

APPROVAL OF STANDARD OPERATING PROCEDURES AND INTERNAL CONTROLS FOR THE 2021-2022 SCHOOL YEAR

BE IT RESOLVED that upon the recommendation of the Superintendent, the Board of Education approves the Standard Operating Procedures and Internal Controls As on file in the Business Office.

THE PUBLIC SCHOOLS
Montclair, New Jersey

APPOINTMENT OF MEMBER TO THE CIVIL RIGHTS COMMISSION FOR THE 2021-2022 SCHOOL YEAR

BE IT RESOLVED that upon the recommendation of the Superintendent, the Board of Education appoints Dr. Felice A. Harrison-Crawford to represent the Montclair Board of Education on the Civil Rights Commission until the next organizational meeting of the Board or until his/her successor is duly appointed and qualified.

THE PUBLIC SCHOOLS
Montclair, New Jersey

DESIGNATION OF SIGNATORIES FOR BOARD OF EDUCATION DEPOSITORIES FOR 2021-2022 SCHOOL YEAR

WHEREAS, New Jersey Statutes designate the President and Secretary as officers of the Board of Education responsible for withdrawals against Board of Education depository accounts,

BE IT RESOLVED that upon the recommendation of the Superintendent, the Board of Education acknowledges that the necessary signatures identifying the President of the Board, Secretary of the Board and the Treasurer of School Monies and appropriate documentation required by the Board depositories be completed and forwarded to the banking authorities for the following accounts:

- A. *State Street Bank and Trust/State of New Jersey Cash Management Fund – General Fund
- B. Investors Bank – Capital Reserve Fund
- C. Valley National Bank – General Fund
- D. Valley National Bank – Capital Fund
- E. Valley National Bank – Payroll Agency
- F. Valley National Bank – Summer Savings
- G. Valley National Bank – Unemployment Compensation Trust Fund
- H. Valley National Bank – Health Insurance Escrow Account
- I. Investors Bank – Worker’s Compensation Account
- J. *Investors Bank - General Fund

*For investment purposes only, CDs or M/M. No checking accounts.

BE IT FURTHER RESOLVED that in the absence of the Board President, the Board Vice President shall be empowered to execute transactions on the aforementioned accounts, and

BE IT FURTHER RESOLVED that the Treasurer be empowered to execute transactions on the following account:

- A. Valley National Bank – Payroll Account

BE IT FURTHER RESOLVED that the Board Secretary and the Supervisor of Accounting be empowered to execute transactions on the following accounts:

- A. Investors Bank – Food Service;
- B. Investors Bank – Petty Cash, and

BE IT FINALLY RESOLVED that the Board Secretary and the Supervisor of Accounting be authorized to furnish the necessary signatures, complete and forward the appropriate documentation required by the Board depositories in order to execute transactions with the aforementioned depositories, effective immediately and until the next reorganizational meeting of the Board.

MONTCLAIR BOARD OF EDUCATION
Montclair, New Jersey

**APPROVAL OF BANKS AS BOARD DEPOSITORIES FOR STUDENT ACTIVITY ACCOUNTS AND
DESIGNATION OF SIGNATORIES FOR 2021-2022 SCHOOL YEAR**

WHEREAS, N.J.S.A. 18A:17-34 requires that the Board of Education approves the Board depositories and signatories,

BE IT RESOLVED that the Board of Education approves Valley National Bank as the depository for the School Internal Accounts and that the authorized personnel listed below are empowered to execute transactions,

BE IT FURTHER RESOLVED that upon the recommendation of the Superintendent, the Board of Education approves that the Board Secretary be authorized to furnish the necessary signatures and complete and forward the appropriate documentation required by the Board depositories in order to execute transactions with the aforementioned depository, effective immediately, and until the next reorganizational meeting of the Board.

DEPOSITORY FOR ALL SCHOOLS: VALLEY NATIONAL BANK
SIGNATORIES FOR EACH SCHOOL:

Bradford Elementary School

Frances Aboushi, Principal
Jackie Dorman, Secretary
Nadine Heron-Fortune, Secretary

Watchung Elementary School

Patrick Krenn, Principal
Judith Thompson-Richardson, Secretary
Audrey Pelham,
Secretary

Charles H. Bullock Elementary School

Nami Kuwabara, Principal
Marty Turlin, Secretary

Buzz Aldrin Middle School

Jill Sack, Principal
Nisha Ghandi, Assistant Principal
Cheryl Cottle, Secretary

Edgemont Elementary School

Briony Carr-Clemente, Principal
Lori Mascellino, Secretary

Glenfield Middle School

Erika Pierce, Principal
Elizabeth Mealey-Flack, Secretary
Patricia Macaluso, Secretary

Hillside Elementary School

Samanthaa Anglin, Principal
Thomas Adamo, Assistant Principal
Stacey Best, Secretary

Renaissance at Rand Middle School

Major Jennings, Acting Principal
Degra Aulderman, Secretary

Nishuane Elementary School

Frank Sedita III, Acting Principal
Joan Ruggiero, Secretary

High School & Athletics

Jeffrey Freeman, Principal
Eileen Gilbert, Assistant Principal
Christa Simon, Secretary
Monica Smith, Secretary

Northeast Elementary School

Gail Clarke, Principal
Diane Pugliese, Secretary

Athletics

Patrick Scarpello, Athletic Director

Kim Covello, Secretary

THE PUBLIC SCHOOLS
Montclair, New Jersey

REQUEST FOR TAX LEVY FROM TOWNSHIP OF MONTCLAIR FOR THE 2021-2022 SCHOOL YEAR

BE IT RESOLVED that upon the recommendation of the Superintendent, the Board of Education approves the request for tax levy from the Township of Montclair for the school year 2021-2022 the amount of \$123,037,813 as per the attached schedule.

MONTCLAIR BOARD OF EDUCATION				
TAX LEVY REQUEST SCHEDULE				
2021-2022				
	Date		Amount	
	7/13/2021		\$ 5,600,000	
	7/28/2021		\$ 5,600,000	
	8/11/2021		\$ 5,568,907	
	9/13/2021		\$ 5,600,000	
	9/28/2021		\$ 5,550,000	
	10/13/2021		\$ 5,600,000	
	10/27/2021		\$ 5,650,000	
	11/11/2021		\$ 5,600,000	
	11/24/2021		\$ 5,550,000	
	12/13/2021		\$ 5,600,000	
	12/21/2021		\$ 5,600,000	
	1/12/2022		\$ 5,100,000	
	1/27/2022		\$ 5,100,000	
	2/11/2022		\$ 5,100,000	
	2/24/2022		\$ 5,100,000	
	3/11/2022		\$ 5,100,000	
	3/29/2022		\$ 5,100,000	
	4/12/2022		\$ 5,418,906	
	4/27/2022		\$ 5,100,000	
	5/11/2022		\$ 5,100,000	
	5/26/2022		\$ 5,100,000	
	6/13/2022		\$ 5,100,000	
	6/21/2022		\$ 5,100,000	
			<u>\$ 123,037,813</u>	

MONTCLAIR BOARD OF EDUCATION
Montclair, New Jersey

APPROVAL OF 2021-2022 TUITION RATES

BE IT RESOLVED that upon the recommendation of the Superintendent, the Montclair Board of Education approves the 2021-2022 Tuition Rates as follows:

Pre-K/Kindergarten	\$ 13,395
Grades 1-5	\$ 16,323
Grades 6-8	\$ 16,550
Grades 9-12	\$ 15,631
Learning and/or Language Disabled	\$ 26,820
Behavior Disabled	\$ 25,707
Multiple Disabilities	\$ 13,871
Autism	\$ 46,037
Pre-School Handicapped Full-Time	\$ 27,647

THE PUBLIC SCHOOLS
Montclair, New Jersey

APPOINTMENT OF CHEMICAL HYGIENE AND RIGHT TO KNOW OFFICERS; AUTHORIZATION OF ON-CALL ENVIRONMENTAL SERVICES; APPROVAL OF CHEMICAL HYGIENE PLAN FOR THE 2021-2022 SCHOOL YEAR

WHEREAS, the New Jersey Public Employees Occupational Safety and Health Program Hazard Communication Standard (PEOSH HCS) and New Jersey Administrative Code (N.J.A.C.) 12:100-7 requires public employers to appoint a Chemical Hygiene Officer and a Right To Know Officer, and

WHEREAS, this program applies to all work operations in and around our schools where employees are exposed to or may be exposed to hazardous chemicals,

BE IT RESOLVED that upon the recommendation of the Superintendent, the Board of Education approves of the following appointments:

Damen Cooper, Personnel Director, as the Chemical Hygiene Officer
Ed Karl of Karl & Associates as the Right To Know Officer

and authorizes Karl & Associates to provide On-Call Environmental Services for:

Right To Know
Indoor Air Quality
Public Employees Occupational Safety And Health Administration (PEOSHA)

BE IT FURTHER RESOLVED that the Montclair Board of Education also approves the Chemical Hygiene Plan.

THE PUBLIC SCHOOLS
Montclair, New Jersey

CONTINGENCY USAGE #1, #3, #5, AND #6 FOR BUILDING MASONRY RESTORATION AT VARIOUS SCHOOLS

BE IT RESOLVED that upon the recommendation of the Superintendent, the Board of Education approves the use of the contingency allowances for Building Masonry Restoration at Various Schools as follows:

• Proposal #1 Charles Bullock Stone Repointing	\$ 3,012.00
• Proposal #3 Charles Bullock Brick Repointing	\$ 818.78
• Proposal #5 Edgemont Stone Repair	\$ 1,515.12
• Proposal #6 Community Pre-K Lintel Replacement	<u>\$ 3,127.04</u>
Total Contingency Allowance Used	\$8,472.94
Total Contingency Allowance Remaining	\$241,527.06
 Original Contract Sum	 \$2,371,000.00

On 12/21/20 the bid was awarded to Alimi Builders, Inc. in the total amount of \$2,371,000.00 which included a \$250,000.00 contingency allowance.

THE PUBLIC SCHOOLS
Montclair, New Jersey

DISPOSAL OF SURPLUS, BROKEN AND/OR OUTDATED EQUIPMENT

WHEREAS, the Montclair Public Schools is the owner of certain surplus property which is no longer needed for district use, and

WHEREAS, the Montclair Public Schools is desirous of disposing said surplus property in an environmentally friendly manner, and

WHEREAS, Urban Renewal Corporation of 53 South Hackensack Avenue, Kearny, New Jersey is a nonprofit company that manages electronic waste by de-manufacturing, recycling or refurbishing for sale or donation to worthy causes, and

WHEREAS, the Montclair Public Schools has identified the following surplus property items on the attached list to be disposed of to Urban Renewal Corporation,

BE IT RESOLVED that the Montclair Board of Education authorizes the Business Administrator to dispose of the surplus property listed above to Urban Renewal Corporation of Kearny, New Jersey.

ITEM TYPE	MODEL	QUANTITY
Tower	Dell Optiplex 360	24
Monitor	Dell e177fpc	20
Monitor	Dell P170sb	1
Monitor	Dell 1708fpi	1
Monitor	Dell 1708fpt	1
Mice	Dell	24
Keyboards	Dell	24
Laptops	MacBook	4
Desktop	iMac	5
PC	Dell D07D	1
Laptop	Dell P02T	1
Monitor	Acer X163W	1
Television		2
Smart	Rolling Stand	1
Smart	Board/Projector	1
Brightlink	Mounting Kit	1
Brightlink	Projector 450wi	7
Brightlink	Projector 455wi	1
Apple	Keyboard	1

THE PUBLIC SCHOOLS
Montclair, New Jersey

ACCEPTANCE OF GRANT AWARD AND APPROVAL OF AMENDMENT TO THE CORONAVIRUS AID RELIEF AND ECONOMIC SECURITY (CARES) ACT EMERGENCY RELIEF GRANT BUDGET FOR FISCAL YEAR 2021

WHEREAS, the State Department of Education requires Boards of Educations to accept and/or refuse the grant allocations and approve the submission and amendment of the Coronavirus Aid Relief and Economic Security (CARES) Act Emergency Relief grant application;

BE IT RESOLVED that upon the recommendation of the Superintendent, the Board of Education accepts the CARES Act Emergency Relief grant allocations as noted below and approves the submission of the grant amendment to the CARES Act grant Emergency Relief application for fiscal year 2021.

Original Grant Award	\$ 461,107
Additional Grant Funds	<u>\$ 132,247</u>
Revised Grant Award	<u>\$ 593,354</u>

Additional Grant Funds Budget:

20-477-200-600	\$132,247	Air Purifiers for Classrooms
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THE PUBLIC SCHOOLS
Montclair, New Jersey

AWARD OF TRANSPORTATION CONTRACT FOR THE 2021-2022 SCHOOL YEAR

WHEREAS, N.J.S.A. 18A-18A-5(B) authorizes the awarding of a contract to other governmental agencies without benefit of advertising and bidding, and

WHEREAS, the Essex Regional Educational Services Commission will provide the following transportation services for the 2021-2022 school year at the administrative fee of 4.75%:

Regular and Special Education
Field Trips, Athletic Trips, Unique Transportation Requests

BE IT RESOLVED that the Montclair Board of Education awards a contract to the Essex Regional Educational Services Commission for transportation of eligible students for whom applications are submitted by the Montclair Board of Education, and

BE IT FURTHER RESOLVED that upon the recommendation of the Superintendent, the Board of Education authorizes the Board President and the Board Secretary to execute the contract and issue a purchase order for this contract effective July 1, 2021, through June 30, 2022.

THE PUBLIC SCHOOLS
Montclair, New Jersey

TRANSFER REPORT

BE IT RESOLVED that upon the recommendation of the Superintendent, the Board of Education approves the attached Transfer Report for March 2021.

THE PUBLIC SCHOOLS
Montclair, New Jersey

S1701 TRANSFER REPORT

BE IT RESOLVED that upon the recommendation of the Superintendent, the Board of Education approves the attached S1701 Transfer Report for March 2021.

THE PUBLIC SCHOOLS
Montclair, New Jersey

BOARD SECRETARY REPORT

BE IT RESOLVED that upon the recommendation of the Superintendent, the Board of Education approves the attached Board Secretary Report for March 2021.

THE PUBLIC SCHOOLS
Montclair, New Jersey

TREASURER OF SCHOOL MONIES REPORT

BE IT RESOLVED that upon the recommendation of the Superintendent, the Board of Education approves the attached Treasurer of School Monies Report for March 2021.

THE PUBLIC SCHOOLS
Montclair, New Jersey

BILLS LIST REPORT

BE IT RESOLVED that upon the recommendation of the Superintendent, the Board of Education approves the attached Bills List Report for May 2021 in the amount of \$4,902,452.87.

THE PUBLIC SCHOOLS
Montclair, New Jersey

MONTHLY PAYROLL

BE IT RESOLVED that upon the recommendation of the Superintendent, the Board of Education approves the monthly payroll amount paid from the payroll accounts for April 2021 in the amount of \$8,173,062.28.

THE PUBLIC SCHOOLS
Montclair, New Jersey

FINANCE APPROPRIATIONS, ENCUMBRANCES, EXPENDITURES REPORT

WHEREAS, N.J.A.C. 6A:23A-16.10(4) requires monthly certifications by Boards of Education that major account/fund balances have not been over-expended and that sufficient funds are available to meet the district's financial obligations for the 2020-2021 fiscal year; and

WHEREAS, the Board Secretary has certified that no major account has been over-expended for the month ending March 2021 and that sufficient funds are available for the remainder of the fiscal year; and

WHEREAS, ALL Board members have been provided with expenditure summaries;

BE IT RESOLVED that upon the recommendation of the Superintendent, the Board of Education collectively certifies the expenditures of the district for the month ending March 31, 2021 to be within the guidelines established under N.J.A.C. 6A:23-2.11(a), with General Operating Fund expenditures as follows:

March 2021

Budgeted Appropriations:	\$ 132,744,127.00
Encumbrances (open purchase orders):	\$ 44,629,688.68
Expenditures (cash disbursements):	\$ 84,978,238.27

AND BE IT FURTHER RESOLVED that a copy shall be appended to and made a part of these minutes.

THE PUBLIC SCHOOLS
Montclair, New Jersey

TAX LEVY REQUEST

BE IT RESOLVED that the Montclair Board of Education does hereby approve the request for tax levy from the Township of Montclair in the amount of \$10,000,000.00 for the month of May 2021.

HIB Investigation Resolution for SUPERINTENDENT'S REPORT – May 17, 2021

- A. BE IT RESOLVED** that the Board hereby affirms the Superintendent's decision in HIB Investigation Involving SID #'s 984326 (Alleged Victim), 985403 (Alleged Offender) from 3/10/2021 from Glenfield Middle School for reason set forth in the Superintendent's Report to the Board and directs the Board Secretary/School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.
- a. Substantiated: Yes
 - b. Meetings with counselor
 - c. Parents contacted
 - d. AO is receiving counseling and conflict resolution.
 - e. AV is receiving counseling and conflict resolution.

THE PUBLIC SCHOOLS
Montclair, New Jersey

FIRST READING OF THE SCHOOL CALENDAR FOR 2022-2023 SCHOOL YEAR

BE IT RESOLVED that upon the recommendation of the Superintendent, the Montclair Board of Education approves the first reading of the School Calendar for 2022-2023 school year.